



# FIRE AND POLICE RETIREE HEALTH CARE FUND, SAN ANTONIO



## Minutes of the Meeting of the Board of Trustees of the Fire and Police Retiree Health Care Fund, San Antonio December 17, 2012

**PRESENT:** Doug Berry, Fire Department Representative;  
Henry Trevino, Fire Department Retiree Representative;  
Shawn Ury, Police Department Representative;  
Gerald P. Clancy, Police Department Retiree Representative; and  
Michael Despres, Police Department Representative.

**ABSENT:** Andrew Estrada, Fire Department Representative;  
Councilperson Cris Medina, City of San Antonio;  
Councilperson Rey Saldana, City of San Antonio; and  
Mayoral Appointee Justin Rodriguez, City of San Antonio.

**OTHERS PRESENT:** James Bounds, Executive Director,  
Cecilia Puga Retiree Health Care; and  
Frank Burney, Martin & Drought, P.C.

At 10:05 a.m., Chair Despres called the meeting to order. The roll was called, and a quorum was declared present. Several amendments of the proposed minutes to clarify Board action were offered and approved. The amended minutes from the meeting held on November 20, 2012 were reviewed and unanimously approved upon motion by Trustee Trevino and second by Trustee Ury.

### EXECUTIVE

**SESSION:** Executive Session: The Board adjourned into Executive Session at 11:01 a.m. pursuant to state law to discuss with counsel legal issues relating to personnel issues. The Executive Session adjourned at 11:08 a.m.

### ACTION ITEMS:

1. Investments: Mr. Bounds gave a report on transition to Meketa as Investment Consultant. He also recommended moving some assets to cash. Mr. Bounds was instructed to contact Longroad regarding fee reduction.

2. Personnel/ Audit: Auditors start tomorrow with a completion date of January 19<sup>th</sup>, which should meet COSA's schedule.
3. Benefits: Mr. Bounds asked the Board to consider granting authority to the staff to "pend" processing of claims for those members and beneficiaries that have not submitted information requested in eligibility audit (26 persons). Upon motion by Trustee Trevino and second by Trustee Clancy, Board granted authority to staff to "pend" claims and report to the Board.

4. Legislative: No report.

5. Administrative Report:

- a. Expenses: Mr. Bounds presented the expenditures for the Fund, emphasizing new reports relating to breakdown of COBRA and dependents' costs. Upon motion by Trustee Berry and second by Trustee Clancy, a list of expenses and claims and the Financial Report were unanimously approved by the Board.

6. Consultant Report:

- a. Legal: None.
- b. Actuarial: None.

7. Educational Opportunities:

Upon motion by Trustee Berry and second by Trustee Clancy, the Board approved attendance at any of the following educational opportunities:

- 10<sup>th</sup> Annual Taft-Harley Benefits Summit, February 10-12, 2013
- IFEBP: Administrators Master's Program (AMP), February 16-17, 2013
- Opal Financial Group: 25<sup>th</sup> Annual Police, Fire, EMS and Municipal Employee Pension & Benefits Seminar, February 17-19, 2013

8. Other Matters Requiring Board Action:

- a. Meeting Schedule: Upon motion by Trustee Ury and second by Trustee Trevino, the 2013 Meeting Schedule was approved.

9. Members to be Heard: None.

10. Next Meeting: The next regularly scheduled meeting will be January 22, 2013 at 10:30 a.m.

ADJOURNMENT: There being no further business, a motion was made by Trustee Berry and second by Trustee Clancy that the meeting adjourns. The motion carried unanimously. The meeting adjourned at 11:10 a.m.

Enclosures

- Financial Statement
- List of approved claims and expenses
- Agenda
- Revised November Minutes
- Revised 2013 Meeting Dates



# FIRE AND POLICE RETIREE HEALTH CARE FUND, SAN ANTONIO



## **Minutes of Executive Session – Board Meeting Fire and Police Retiree Health Care Fund, San Antonio December 17, 2012**

**PRESENT:** Shawn Ury, Police Department Representative;  
Michael Despres, Police Department Representative;  
Gerald P. Clancy, Police Department Retiree Representative;  
Doug Berry, Fire Department Representative;  
Henry Trevino, Fire Department Retiree Representative;

**ABSENT:** Andrew Estrada, Fire Department Representative;  
Councilperson Rey Saldana, City of San Antonio;  
Councilperson Cris Medina, City of San Antonio; and  
Mayoral Appointee Justin Rodriguez, City of San Antonio.

**OTHERS  
PRESENT:** James Bounds, Executive Director;  
Cecilia Puga Retiree Health Care; and  
Frank Burney, Martin & Drought, P.C.

**EXECUTIVE  
SESSION:** Executive Session: Pursuant to state law, the Board recessed to Executive Session at 11:01 a.m. to discuss attorney-client matters relating to legal issues regarding personnel issues.

**ADJOURNMENT:** There being no further business, the Executive Session adjourned at 11:08 a.m.

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